

# 5<sup>th</sup> North Devon (Bishops Tawton) Scout Group

Registration Number 40319 - Registered 5<sup>th</sup> Nov 1971

Codden Hill, Bishops Tawton, Barnstaple, North Devon, EX32 0EL

Charity Registration Number 1127860 - Registered 3<sup>rd</sup> February 2009

[www.northdevonscouts.org.uk](http://www.northdevonscouts.org.uk)



## *Young Person Information Form*





**Religion or Faith\*** (please tick as appropriate)

- Buddhist
- Christian (all denominations)
- Hindu
- Jewish
- Muslim
- Sikh
- Any Other Religion
- No Religion
- Prefer not to say

School/College/University \_\_\_\_\_

\_\_\_\_\_

**Young Person's Contact Details**

Address\*

Town\*

Postcode\*

Country\*

**Email Addresses** (Please indicate in the small box which email is your primary contact – for those under 14, any emails will automatically be sent to the nominated adult)

Home\*

Other

Other

**Telephone Numbers** (Please indicate in the small box which phone number is your primary contact)

Home\* \_\_\_\_\_

Mobile Number \_\_\_\_\_

Other \_\_\_\_\_

Social Media username (Facebook, Twitter, Google+) \_\_\_\_\_

\_\_\_\_\_

**Emergency Contact**

Forename\*

Surname\*

Known as\*

Relationship\*

Primary Phone Number\* \_\_\_\_\_  
 \_\_\_\_\_  
 Second Phone Number \_\_\_\_\_  
 \_\_\_\_\_  
 Third Phone Number \_\_\_\_\_  
 \_\_\_\_\_

**Medical Details**

Doctor/Surgery\*  \_\_\_\_\_  
 Surgery Address  \_\_\_\_\_  
 \_\_\_\_\_  
 Telephone\* \_\_\_\_\_  
 NHS Number  \_\_\_\_\_  
 Post code  \_\_\_\_\_  
 Dietary Needs \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Medical Information

\_\_\_\_\_

\_\_\_\_\_

**Additional needs/Disabilities** (please tick those as necessary and provide details)

		<b>Guidance</b>
<input type="checkbox"/>	Developmental <input type="text"/>	Developmental – ADHD/ADD, Autistic Spectrum Disorder, Dyslexia, Dyspraxia, Other
<input type="checkbox"/>	Injury <input type="text"/>	Injury – Body, Brain
<input type="checkbox"/>	Physical <input type="text"/>	Physical – Spina Bifida, Down’s syndrome, Other
<input type="checkbox"/>	Medical <input type="text"/>	Medical – Allergies, Arthritis, Asthma, Diabetes, Epilepsy, ME/Chronic Fatigue, Other
<input type="checkbox"/>	Mental health <input type="text"/>	Mental Health – Bipolar, Depression, Eating Disorder, self-harm, Other
<input type="checkbox"/>	Progressive <input type="text"/>	Progressive – Muscular Dystrophy, Other
<input type="checkbox"/>	Sensory <input type="text"/>	Sensory – Hearing, Vision, Other

**Contact 1** (Designated primary contact)

**Parent/Guardian Information**

Title\*  \_\_\_\_\_  
 Surname\*  \_\_\_\_\_  
 Date of Birth         Gender\*   Postcode\*  \_\_\_\_\_  
 Forename\*  \_\_\_\_\_  
 Known as  \_\_\_\_\_  
 Relationship\*  \_\_\_\_\_

Please tick here if the address is the same as the young person. If different, complete address details below.

Address\*

Town\*

Country\*

Occupation

- Employed
- Unemployed
- Retired (whether receiving a pension or not)
- Student
- Looking after home or family
- Long-term sick or disabled
- Other

Occupation Details

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Gift Aid

Gift aid information for the HMRC is not collected using this information form. It should be recorded in a suitable format, such as the form that can be found in the Members Area of [scouts.org.uk](http://scouts.org.uk), in the fundraising section.

Telephone numbers

Primary\*

Second

Third

Email addresses

Primary\*

Second

Third

Social Media username (Facebook, Twitter, Google+)

**Contact 2** (if required)

**Parent/Guardian Information**

Title\*

Surname\*

Date of Birth         Gender\*   Postcode\*

Forename\*

Known as

Relationship\*

Please tick here if the address is the same as the young person. If different, complete address details below.

Address\*

Town\*

Country\*

Occupation

- Employed
- Unemployed
- Retired (whether receiving a pension or not)
- Student
- Looking after home or family
- Long-term sick or disabled
- Other

Occupation Details

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**Telephone numbers**

Primary\* \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Second \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Third \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Email addresses**

Primary\* \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Second \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Third \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Social Media username (Facebook, Twitter, Google+) \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Communications Preferences**

The Association, at all levels, will use your details to contact you with information relevant to Scouting. Youth members 14 years of age and over should also confirm their communications preferences as we may contact them directly.

Additionally, from time to time we would like to contact you with details of news, products, offers and services from The Scout Association and local Scouting in your area (Group, District etc).

**Let us know if you would prefer not to receive information about any of the following:**

I do not wish to receive details:	Contact 1	Contact 2	Young people aged 14 years and over
about Scout Activity Centres and campsites	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
of events and fundraising opportunities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
from Scout Shops Ltd	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
of insurance for Scouting	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Contacting you with the above information will support Scouting activities. All profits go straight back into Scouting to support the development of our leaders and growing Scouting around the UK, including areas where young people do not currently have the opportunity to join.

**Partners or Third Parties**

We may also have information, offers and opportunities for Scout members and supporters from carefully selected third parties or organisations that the Association may partner with.

I am happy to receive information about third party or partner organisation offers and opportunities.	Contact 1	Contact 2	Young people aged 14 years and over
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The Scout Association will not transfer or sell your personal details to any third party organisations without consent or as required by law. Please note: You can amend your communications preferences online by editing your profile on Compass at any time.

**Data Protection**

As a registered Data Controller, The Scout Association is committed to the Data Principles of the Data Protection Act 1998.

By signing this form, I agree to the Scout Association during and beyond my child's involvement with the organisation:

- a) Retaining personal data to facilitate any present or potential future involvement with Scouting;
- b) Retaining personal data regarding religion, special needs/disabilities, ethnicity, medical information and/or commission of offences or alleged offences
- c) Allowing access to personal data to appropriate individuals within the hierarchy of Scouting.

**Contact 1**

Signature\* \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Print\* \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Date\* \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Contact 2**

Signature\* \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Print\* \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Date\* \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Young people aged 14 years and over**

Signature\* \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Print\* \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Date\* \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Should you require any support with the completion of this form, you can contact your leader, line manager

or the Scout Information Centre on **020 8433 7100, 0845 300 1818** or by email **info.centre@scouts.org.uk**

5<sup>th</sup> North Devon (Bishops Tawton) Scout Group  
Group Registration Number 40319  
Gift Aid Declaration

*giftaid it*

Please treat as Gift Aid donations:

- The enclosed gift of £ \_\_\_\_\_ OR
- All gifts of money that I make today and in the future as Gift Aid donations OR
- All gifts of money that I have made in the past four years and all future gifts of money that I make from the date of this declaration as Gift Aid donations.

✓ *Please tick the appropriate box*

**Donor's details**

Title: \_\_\_\_\_ Initial(s): \_\_\_\_\_ Surname: \_\_\_\_\_

Home address: \_\_\_\_\_

Postcode: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_

I confirm I have paid or will pay an amount of Income Tax and/or Capital Gains Tax for each tax year (6 April to 5 April) that is at least equal to the amount of tax that all the charities or Community Amateur Sports Clubs (CASCs), that I donate to, will reclaim on my gifts for that tax year. I understand that other taxes such as VAT and Council Tax do not qualify. I understand the charity will reclaim 25p of tax on every £1 that I give.

**Please notify 5<sup>th</sup> North Devon (Bishops Tawton) Scout Group if you:**

1. Want to cancel this declaration.
2. Change your name or home address.
3. No longer pay sufficient tax on your income and/or capital gains.

If you pay income tax at the higher rate, you must include all your Gift Aid donations on your Self-Assessment tax return if you want to receive the additional tax relief due to you.

Codden Hill, Bishops Tawton, Barnstaple, North Devon, EX32  
Charity Registration Number 1127860 - Registered 3<sup>rd</sup> February 2009  
C/o: Hayley Martin (group Treasurer) Conifers, Chestwood, Bishops Tawton, EX32 0AS

# 5<sup>th</sup> North Devon (Bishops Tawton) Scout Group

Better Scouting for More Young People .....

## **The basis of this Group agreement is The Aim of Scouting**

The aim of Scouting is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local, national and international communities.

## **Group Agreement 2016**

At the Group we see our Group agreement as a partnership between three important partners:

### **Parents, Group Scouters and Young People**

#### **As Parents we will:**

- Help the Group to maintain its value as an asset to the local community
- Encourage our child attend regularly.
- Discuss with the Leader or Group Scout Leader reasons for non-attendance
- Support the group's policies and guidelines for good behavior
- Support our child in their Scouting work and other opportunities for home learning
- Support our child in extra activities of the Group as and when needed
- Let the leader or Group Scout leader know any concerns which might affect our child's behavior or work in Scouting
- Understand and adhere to the policies and information detailed on the last page of this document

**Parent's signature** \_\_\_\_\_ **Date:** \_\_\_\_\_

#### **As a Group we will:**

- Seek to maximise our value to the local community
- Encourage our young people to do their best at all times
- Encourage the young people to take care of their surroundings and others around them
- Let parents know about any concerns or problems that might affect their children's behavior or well-being
- Keep parents informed about activities through regular letters home, notices and newsletters
- Support the Group Committee in its fund raising activities

**Leader's signature** \_\_\_\_\_ **Date:** \_\_\_\_\_

#### **As Beavers, Cubs or Scouts we will:**

- Work hard and do our best
- Follow the group and Section code of conduct for behavior
- Share and Care
- Keep our Scout Promise
- Follow our section's laws
- Always keep our Scout Hut tidy

**Member's signature** \_\_\_\_\_ **Date:** \_\_\_\_\_



# 5<sup>th</sup> North Devon (Bishops Tawton) Scout Group

## Use of Images of Children

Dear Parent,

There are sometimes occasions when we may like to take photographs of the members of our Scout Group. Similarly there are occasions when the local press may attend our events and they may wish to publish photographs in the newspaper or use recordings on television. In order to comply with the Data Protection Act 1998, we need your consent, therefore, please complete the below.

Name of: Beaver Scout, Cub Scout, Scout or Explorer Scout:

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I agree that the Scout Group can take photographs of my child which may be used in promotional literature (e.g. Scouting Newsletters, magazines or publicity posters)

I agree that the Scout Group can take photographs of my child for the Group's own records and displays.

I am happy for the press to take and use images of my child and that the Group may give only the first name of my child for publishing with the child's photograph in a newspaper or for captioning on television.

Signature of Parent/Guardian: \_\_\_\_\_

Name (in Block Capitals) \_\_\_\_\_

Date: \_\_\_\_\_

Blank page

Please keep this section for your information.

## 5<sup>th</sup> North Devon (Bishops Tawton) Scout Group Essential Information

Group Registration Number 40319 - Registered 5<sup>th</sup> November 1971

Charity Registration Number 1127860 - Registered 3<sup>rd</sup> February 2009

Codden Hill, Bishops Tawton, Barnstaple, North Devon, EX32 0EL

[www.northdevonscouts.org.uk](http://www.northdevonscouts.org.uk) - Registered 6<sup>th</sup> July 2005

### Mission Statement

The purpose of The Scout Association is to contribute to young people achieving their full physical, intellectual, social and spiritual potential, as individuals, as responsible citizens and as members of their local, national and international communities.

Scouting uses a Method, which is young people, in partnership with adults:

- enjoying what they are doing
- learning by doing
- participating in varied and progressive activities
- making choices for themselves
- taking responsibility for their own actions
- working in groups
- taking increasing responsibility for others
- taking part in outdoor activities
- sharing in prayer and worship
- making and living their Promise.

### Our Goal

To develop a Scout Group, that our members are proud of by providing a quality balanced program, positive environment, young leaders program and active leader recruitment and at the centre of the community by being involved in community activities and involving local groups and charities in the scouting program.

Charges:

Currently the Subscription is termly (3 terms in a year approximately 38 weeks) and the membership rates are as follows:

- First Child £32.00 (£96 per year) (Half Term Starters £16.00)
- Siblings with the group £27.00 (£81 per year) (Half Term Starter £13.50)
- Leaders Children Capitation charge at the beginning of each year

Additional Charges:

- Start-Up fee
- Moving-Up Fee
- Uniform and Optional Uniform
- District Events that the group/section are attending
- Any additional uniform requested/ordered
- Paid for activities run and/or operated by outside companies, scout group, district, county or Scout Association

Payment Method

- We accept payment by BACS, cheque or cash.
- Cheques should be payable to the '5<sup>th</sup> North Devon Scout Group' and clearly marked on the back with the name of the child/ren it covers. And what the payment is for (i.e. Subs, Camp, Uniform etc)
- Cash should be in an envelope with the name of the child/ren it covers on the front (i.e. Subs, Camp, Uniform etc)
- Subs Must be paid within 2 weeks of the start of term

## Non-payment of subscriptions

It is the parents/carers responsibility to make sure that payment for subscriptions, activities, uniform and Moving/Start-Up fees are made in good time and within the time scales requested.

If finances are an issue at any stage then families are urged to contact either the Group Scout leader or the Treasurer in confidence so options can be discussed and agreed. A small 'Hardship' fund is available at Group level to support this.

Where payments are not received by the date due, parents/carer will be contacted (either via email or in person) the following month by the section leader. A second reminder will be done after a further 2 weeks. If payment is still not forthcoming parents/carer will be asked to remove their child/ren from the Section.

## Programme

The section programme will be either sent with the invoice for subscription, email or posted separately before the term starts. If for any reason you do not receive a copy of the programme then please contact your section leader details below requesting the information.

## Contact Details

Beavers	Cubs	Scouts
Gwen Rider	Sascha Hughes	Stephanie Bull
01271 322 109	01237 237 594	01271 830701
07969 250 314	07415 487 302	07966 539 868
<a href="mailto:beavers@northdevonscouts.org.uk">beavers@northdevonscouts.org.uk</a>	<a href="mailto:garthdh@me.com">garthdh@me.com</a>	<a href="mailto:stephbullhello@hotmail.com">stephbullhello@hotmail.com</a>
<a href="mailto:gwen@riderfamily.co.uk">gwen@riderfamily.co.uk</a>	<a href="mailto:hughesascha@gmail.com">hughesascha@gmail.com</a>	
-	-	-
Alternative Contact details	Alternative Contact Details	Alternative Contact details
Mark Huxtable	Helen Hearn	Mark Whitham
01769 579 528	01271 379 133	01271 329 489
07966 506 837	07748 247 635	07872 588 365
<a href="mailto:markhuxtable1984@hotmail.com">markhuxtable1984@hotmail.com</a>	<a href="mailto:shthearn@aol.com">shthearn@aol.com</a>	<a href="mailto:mark.whitham@icloud.com">mark.whitham@icloud.com</a>

## Section evening days & time

Please be prompt but do not arrive more than 15minutes earlier at the venue unless otherwise stated.

There will be additional activities on different days and times and these will be either detailed in the program, letter and/or email

- Beavers - Monday 17:45 – 19:00
- Cubs – Tuesday 18:30 – 20:00
- Scouts – Wednesday 19:00 – 21:00

## Group Events

- Presentation evenings 3 per year
- Group Camp every second year
- Group Hike every second year
- North Devon Gang Show
- Mother's Day Service
- St George's Day Parade
- Remembrance Sunday Parade & Service
- Christmas Fayre
- Fund Raising continual